

Responsible dept .....

Client number .....  
(To be filled in by Bank)

Date .....

AS „Citadele banka”, Reģ. nr. 40103303559  
Republikas laukums 2A, Rīga, LV-1010, Latvija

**Dear Client!** According to the provisions of the law and the standards of the international banking business, it is necessary for the bank to obtain the information as per questions listed in this questionnaire. The bank guarantees that the Client's personal data, data on the Client's accounts, deposits and deeds will be kept secret. Please fill in black or blue ink, in block letters, and mark necessary option, where applicable. **All amounts shall be indicated in EUR currency. Thank you for your understanding!**

**1. Basic information about the client**

1.1. Company Name .....

1.2. Registration number .....

1.3. Legal status (e.g. JSC, Ltd. etc. ) .....

1.4. Legal address .....

(street, house/building name or number, apartment/office No, city (region, inhabited place), zip code, country)

**2. Contact information**

2.1. Actual address of the main office

.....

(street, house/building name or number, apartment/office No, city (region, inhabited place), zip code, country)

2.2. Address for mail correspondence:

2.2.1.  legal address                      2.2.2.  actual address of the main office

2.2.3.  other .....

(street, house/building name or number, apartment/office No, city (region, inhabited place), zip code, country)

2.3. Phone:      2.3.1. office .....      2.3.2. mobile .....

2.4. E-mail .....      2.5.FAX .....

**3. Contact person (the information provided herein will be used if the client can not be reached)**

3.1. Type of Bank's service/operation, in reference to which the contact person is to be contacted if client can not be reached:

.....

3.2. Name, surname .....

3.3. Identity number or date of birth .....

3.4. Actual address .....

(street, house/building name or number, apartment/office No, city (region, inhabited place), zip code, country)

3.5. Phone:      3.5.1. at work .....      3.5.2. at home .....      3.5.3. mobile.....

3.6. E-mail .....      3.7. FAX .....

**4. Services, products of the Bank, which the client plans to use:**

4.1.  current account      4.2.  savings account      4.3.  term deposit      4.4.  payment card      4.5.  loan / Leasing

4.6.  currency transactions      4.7.  transactions with financial instruments      4.8.  remote account services      4.9.  cheques

4.10.  other (specify) .....



## 11. Planned monthly accounts' turnover in the Bank

### 11.1. Incoming payments

11.1.1. Purpose of payments:

11.1.1.1.  proceeds from buyers or receipts of service

11.1.1.2.  proceeds from participation in other companies

11.1.1.3.  investments of owners of the company

11.1.1.4.  loans

11.1.1.5.  other (specify) .....

11.1.2. Partners from whom the payments are to be received:

Name	Country of registration	Country where the account, from which a payment will be made, is opened
1.		
2.		
3.		
4.		
5.		
6.		
7.		

### 11.2. Outgoing payments

11.2.1. Purpose of payments

11.2.1.1.  payments for supplies and services

11.2.1.2.  mandatory state payments (taxes, fees)

11.2.1.3.  repayment of loans

11.2.1.4.  administrative expenses

11.2.1.5.  wages (specify periodicity:

11.2.1.5.1.  once a quarter,

11.2.1.5.2.  once a month,

11.2.1.5.3.  once a week)

11.2.1.6.  investments (specify investment sphere) .....

11.2.1.7.  other (specify) .....

11.2.2. Partners to whom the payments are to be made:

Name	Country of registration	Country where the account, to which a payment will be made, is opened
1.		
2.		
3.		
4.		
5.		
6.		

### 11.3. Monthly transactions in accounts (EUR):

Transaction type	Quantity	Average turnover
11.3.1. Incoming transfers		
11.3.2. Cash deposits		
11.3.3. Outgoing payments		
11.3.4. Cash withdrawals		
11.3.5. Payments with a payment card for goods and services		
11.3.6. Cash withdrawals using a card		

### 11.4. Planned maximum amount of one transaction (EUR)

Transaction type	Amount
11.4.1. Non-cash transaction, incl. using a payment card	
11.4.2. Cash transaction	

**12. Accounts in other banks** 12.1.  **DON'T HAVE** 12.2.  **DO HAVE** (specify the banks and the countries, where the accounts are opened):

Bank	Country
1.	
2.	
3.	
4.	
5.	
6.	

**13. Reason to choose SC "Citadele banka":**

- 13.1.  favorable tariffs 13.2.  favorable collaboration conditions  
13.3.  Bank's reputation 13.4.  other persons' recommendations  
13.6.  other (specify) .....

**14. Other customers of the Bank who can provide recommendations to the Bank in relation to the Customer**

**DON'T HAVE**  **DO HAVE:**

14.1. Company name / Name, surname .....

14.2. Registration number / Identity code or date of birth .....

14.3. Legal representative's name, surname (only for legal entities)  
.....

14.4. Company name / Name, surname .....

14.5. Registration number / Identity code or date of birth .....

14.6. Legal representative's name, surname (only for legal entities)  
.....

**I hereby certify**, that origin of funds that is available to company is legal, and its source is:

- profit  loans  investments  owner's capital (shareholder, participants)  
 other (specify): .....

**I hereby certify** that the information provided in the questionnaire is complete and truthful. I undertake to inform the Bank immediately about changes on the information provided in the questionnaire.

..... Client representative's name, surname signature

Date .....

Fill in if the Questionnaire will be send to the Banka by FAX:  
(Only for the Banks's client!)

Account No: .....  
Digipass numurs .....  
Atslēga 1: K .....  
Atslēga 2: .....

**I, .....**, **the Banks's employee (Bank's authorized person) has accepted the Questionnaire.**  
(Name, surname)

Date .....

Signature, stamp .....